

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

FEBRUARY 14

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 14, 2022 at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Dave Siebert, Brad Edrington, Doug Koenig and Larry Sims.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on January 25, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Sheriff Larry Sims presented the Trustees with the Warren County Sheriff's Office annual report for 2021. Sheriff Sims gave a very informative talk about the new jail, crime and drug cases, the Canine Unit and the Drug Task Force. Additionally, scams and counterfeit bills were discussed. The Trustees and Administrator thanked Sheriff Sims and his entire staff for their timely response to our township personnel and also our residents. Mr. Sams offered the Townships support in any way we can assist the Sheriff's Office.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that a position for a Part-Time FF2/EMT has been posted and both he and the Assistant Fire Chief have recommended Jonathan Neanover to fill the position effective February 24, 2022 at the rate of \$17.00 per hour. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve hiring Jonathan Neanover for Part-Time FF2/EMT effective February 24, 2022 at the rate of \$17.00 per hour. All voiced a "YEA" vote and the motion was passed with **Resolution 22-02-01**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of EMS/Fire Volunteer Marianne Fonner effective February 14, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Mrs. Fonner effective February 14, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-02**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Part Time Fire/EMS Olivia Monroe effective February 21, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Ms. Monroe effective February 21, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-03**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that Calvin Withrow has requested to be reinstated to active status and terminate his unpaid leave of absence. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve reinstatement of Calvin Withrow from his unpaid leave of absence to the position of EMS/Fire volunteer effective February 11, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-04**. (A copy of the Resolution is included in the minutes.)

Chief Jameson requested a Resolution to adopt new policies for the EMS/Fire department pertaining to all full-time and part-time personnel. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the adoption of the EMS/Fire Policy effective March 7, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-05**. (A copy of the Resolution is included in the minutes.)

Chief Jameson informed the Board that an updated quote for repair of the bay door at Station 33 in the amount of \$3,739.50. There is a \$500.00 deductible with insurance paying the balance.

Chief Jameson informed the Board that he wants to move the crew from Station 31 back to Station 32. Originally the crew was moved to Station 31 due to COVID in 2020 but there are inadequate facilities for personnel. Additionally, they would have to be moved during the renovation. Once Station 31 is complete he will again staff Station 31.

Assistant Chief Elleman informed the Board that the Chevy Traverse delivery is expected in six to eight weeks.

Assistant Chief Elleman informed the Board that there were 2,098 EMS calls and 564 Fire call in in 2021.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board that the new road being developed by the Warren County Engineer's office was clarified to him and Mrs. Boggs that all lots regardless of number; whether ditch type or curb and gutters would need to comply with the standards. Mrs. Boggs stated that the Warren County Engineer will present the new standards to the Board at some point.

Mr. Siebert presented his annual report from the Road department. Mr. Siebert provided a lot of information including the Township has 65 miles of accepted roadway and 5.8 miles of unaccepted roadways. There were many accomplishments during the year including road maintenance, tree and branch removals, equipment purchases, responses to citizen requests, burials and cemetery maintenance and road scoring for future improvement planning. Additionally, equipment was evaluated for age, take down schedules and replacement priority.

Mr. Siebert requested approval to purchase and air conditioner recovery machine from JB Tools for \$3,699.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchase of the air conditioner recovery machine from JB Tools for \$3,699.00. All present voiced a "YEA" vote and the motion was passed. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-08**. (A copy of the Resolution is included in the minutes.)

Mr. Siebert informed the Board that the Engineer's office recommends that we remove the upper two drainage pipes in the swale by Hoffman Ave. The swim study for the lower part of the swale has not yet been completed but is expected soon. No action will be taken until we know the results of the lower swim study.

Mr. Siebert informed the Board that during the February 3rd and 4th snow event his department used 182 tons of salt.

Administration:

Tammy Boggs, Township Administrator, informed the board that it is time to make the appointments to Regional Planning for 2022. Mr. Jones made a motion, seconded by Mr. Sams to appoint Mrs. Tammy Boggs for the monthly meetings and Mr. Michael Shaffer, Mr. Gabe Drake and Mrs. Amanda Childers for the Quarterly meetings.

Mrs. Boggs informed the Board that Mr. Bob Hutsenpiller, a contractor, contacted her regarding the Cunningham property on west State Route 63. He would like to build storage buildings on the property and was asking for support from the Trustees. The Trustees were not in favor of storage buildings on the property. Mrs. Boggs will inform Mr. Hutsenpillar of the Trustees decision.

Mrs. Boggs updated the Board that the Core 5 project dates moved to a 2025 start date. This pertains to the state land development by the Racino. Mrs. Boggs will attend a work session on Wednesday with the Warren County Commissioners to discuss a spring groundbreaking.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,925.52. The purchases are \$820.04 from Taoglas, \$6.19 from Wasabi, \$675.00 from Active 911, \$12.65 from Pride Seals Inc., \$98.36 from FinditParts. \$47.92 from Lowe's, \$264.10 (returned) from Amazon, \$606.62 from Amazon, \$658.74 from The Home Depot and \$79.00 (returned) from The Home Depot. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$2,925.52. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that the City of Lebanon contacted her regarding the Glosser Road box culvert replacement. They would like the Township to be responsible for the approximate \$30,000.00 cost for the design of the box culvert as this is an upfront cost and will not be part of the application to OPWC.

Mrs. Boggs stated the township received the 2022 Township Highway System Mileage Certification from the Ohio Department of Transportation. The current mileage for the township is 64.744. All three of the Trustees need to approve and sign the document and return it to the Warren County Engineer's Office. Mr. Sams made a motion, seconded by Mr. Jones to approve the Mileage Certification. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the board she received a letter from Warren County Regional Planning concerning a notice of utility easement plat for Majors at Shaker Run, Section 1 Shadow Wood Drive. The Trustees had no concerns or comments. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that approval is needed for a 4-H group to use the meeting room on February 27, March 17 and March 27 which are Sundays. Mr. Sams made a motion, seconded by Mr. Jones to approve the 4-H group's use of the meeting room as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that the Application for the meeting room use was updated to remove the refreshments on the application and added meeting times. Mr. Sams made a motion, seconded by Mr. Jones to approve the updated meeting room use application form. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested approval to purchase a time clock system from Crown Security Products in the amount of \$2,583.00. The purchase will include four units; one for each fire station plus one for the Road department as well as the software. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-02-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that A Night of Giving 2022 Annual Fundraising Event on April 28, 2022 for SAFE on Main (formerly the Rape and Abuse Crisis Shelter) has requested a donation for the event. Mr. Sams requested more information be obtained and a decision made at a future meeting.

General Reports:

CORRESPONDENCE:

IN:

Email from Mr. Ballenger regarding stormwater drainage on property.
Resolution from Warren County Commissioners regarding acceptance of Lantan Drive and Red Clover in Section Eleven of Trails of Shake Run.
Resolution from Warren County Commissioners regarding acceptance of Bluestem Drive and Red Sage Court, Section Nine – A in Trails of Shaker Run.
Resolution from Warren County Commissioners regarding acceptance of Bluestem Drive Section Nine-B in Trails of Shaker Run.
Resolution from Warren County Commissioners regarding acceptance of Lantana Drive, Indian Grass Drive and Sweet Willow Cove, Section Ten in Trails of Shaker Run.
Letter from CGS regarding data collection for EMS.
Letter from Warren County Rural Zoning Inspection regarding zoning violation at 2243 N. Liberty Keuter Road.
Email from Ms. Johnson regarding vehicle parked on the street.
Email from Mr. Hutspiller as a follow up with our meeting to discuss the Cunningham property.
Email from Ms. Fulkerson requesting public records request for the swale on Hoffman Ave.
Email from The Builders Exchange, Inc. requesting the status of the renovations – design build for Station 31.
Email from WCEMA regarding winter storm watch.
Email from Mr. Rogers regarding snow plowing on Bluestem Drive.

Email from Mr. Johnston regarding mailbox on Waynesville Road.
 Email from Mr. Niewierowski regarding mailbox on Triple Creek Court.
 Letter from the Ohio Department of Commerce regarding liquor permit distributions.
 Email from Hamilton Township regarding snow plowing in the township.
 Email from Mr. Abbott, Duke Energy regarding planning for construction work on State Route 63.
 Letter from Ohio Department of Taxation regarding the pari-mutuel wagering from April 19, 2021 to December 31, 2021.
 Letter from Warren County Regional Planning regarding Easement Plat for Majors at Shaker Run, Section 1 Shadow Wood Drive.

OUT:

Email to Mr. Ballenger regarding stormwater questions on property.
 Letter to Warren County Engineer's office regarding acceptance of Trails of Shaker Run Sections Nine – A, Nine – B, Ten and Eleven.
 Email to Ms. Johnson regarding vehicle parked on street.
 Email to Mr. Hutspeniller regarding Trustees meetings and being open to the public.
 Email to Ms. Fulkerson regarding her public records request with the information requested.
 Emailed information requested for the status of renovations for Station 31 to The Builders Exchange, Inc.
 Email to Mr. Rogers regarding the snow plowing on Bluestem Drive.
 Email to Mr. Johnston regarding mailbox on Waynesville Road.
 Email to Mr. Niewierowski regarding mailbox on Triple Creek Court.
 Email to Mr. Centers, Hamilton Township, regarding snow plowing.
 Email to Mr. Abbott, Duke Energy, regarding request in the planning of material placement for State Route 63 widening.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested approval for reimbursement of expenses for the Ohio Township Association Conference for mileage and two nights of hotel and parking fees. The total amount requested for reimbursement is \$466.28. Mr. Sams made a motion, seconded by Mr. Jones to approve the reimbursement to Mrs. Childers in the amount of \$466.28. All present voiced a "YEA" vote and the motion was passed.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 33671 through 33719 (copy to follow) and Vouchers 113-2022 through 161-2022.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/11/22	2/4/22	50-2022	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$606.82	SEVERE EARLY PAYMENT DISCOUNT 2022 PREMIUM
1/21/22	2/4/22	51-2022	BUSINESS PLANS INC - MY COBRA PLAN	1000-892-0000	\$700.94	REIMBURSEMENT FOR PREMIUMS PAID R CHASTEEN FOR DECEMBER DELTA DENTAL, ANTHEM & PRINCIPAL LIFE, J NIEHAUS DELTA DENTAL
1/26/22	2/4/22	54-2022	RIVER METALS RECYCLING LLC	2031-892-0000	\$487.80	ROAD DEPT SALE OF SCRAP METAL
1/24/22	2/4/22	82-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,994.25	NEW \$5 PERMISSIVE AUTO DECEMBER 2021 (DIRECT DEPOSIT)
1/24/22	2/4/22	83-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,007.34	MOTOR VEHICLE LICENSE TAX DECEMBER 2021 (DIRECT DEPOSIT)
1/24/22	2/4/22	84-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$1,855.89	CENTS PER GALLON JANUARY 2022 (DIRECT DEPOSIT)
1/24/22	2/4/22	85-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,650.79	OLD \$5 PERMISSIVE AUTO DECEMBER 2021 (DIRECT DEPOSIT)
1/24/22	2/4/22	86-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$17,859.07	GAS EXCISE TAX JANUARY 2022 (DIRECT DEPOSIT)
					\$32,367.34	
1/31/22	2/7/22	87-2022	STAROHIO	1000-701-0000	\$372.87	JANUARY 2022 INTEREST
1/31/22	2/7/22	88-2022	PRIMARY	1000-701-0000	\$2.39	JANUARY 2022 INTEREST
1/3/22	2/7/22	89-2022	US BANK	1000-701-0000	\$0.34	JANUARY 2022 SWEEP INTEREST
1/3/22	2/7/22	89-2022	CD 15	1000-701-0000	\$348.94	JANUARY 2022 INTEREST
1/4/22	2/7/22	91-2022	CD 9	1000-701-0000	\$327.79	JANUARY 2022 INTEREST
1/6/22	2/7/22	92-2022	CD 10	1000-701-0000	\$348.94	JANUARY 2022 INTEREST
1/11/22	2/7/22	93-2022	cd 28	1000-701-0000	\$211.48	JANUARY 2022 INTEREST
1/18/22	2/7/22	94-2022	UST 2	1000-701-0000	\$175.79	JANUARY 2022 INTEREST
1/19/22	2/7/22	95-2022	CD 33	1000-701-0000	\$211.48	JANUARY 2022 INTEREST
1/21/22	2/7/22	96-2022	CD 4	1000-701-0000	\$359.52	JANUARY 2022 INTEREST
1/25/22	2/7/22	97-2022	CD 7	1000-701-0000	\$327.79	JANUARY 2022 INTEREST
1/26/22	2/7/22	98-2022	FHLBANKS 1	1000-701-0000	\$725.00	JANUARY 2022 INTEREST
1/27/22	2/7/22	99-2022	CD 17	1000-701-0000	\$338.37	JANUARY 2022 INTEREST
1/28/22	2/7/22	100-2022	CD 22	1000-701-0000	\$359.52	JANUARY 2022 INTEREST
1/28/22	2/7/22	101-2022	CD 14	1000-701-0000	\$325.16	JANUARY 2022 INTEREST
1/28/22	2/7/22	102-2022	CD 16	1000-701-0000	\$348.94	JANUARY 2022 INTEREST
2/1/22	2/10/22	103-2022	MERIDIAN HEALTH PLAN OF MICHIGAN INC	2191-299-0000	\$167.28	LIFE SQUAD SERVICES
					\$4,951.00	
2/1/22	2/10/22	104-2022	J WEDIG	2031-892-0000	\$70.00	GREEN ADDRESS SIGN
					\$16.86	
2/1/22	2/10/22	105-2022	PUBLIC ENTITY RISK SERVICES OF OHIO INC	2192-892-0000	\$3,239.50	INSURANCE CLAIM PAYMENT FOR ST 33 GARAGE DOORS DAMAGE
					\$3,239.50	
2/7/22	2/10/22	110-2022	MAGGARD MEMORIALS & LASER ART TECHNOLOGY	2041-892-0000	\$320.00	MARSHALL FOUNDATION SEC 26 LOT 4
					\$320.00	
2/2/22	2/10/22	108-2022	WESTSIDE CHURCH OF CHRIST	1000-892-0000	\$1,200.00	2022 LEASE ON FOLEY LAND
					\$1,200.00	
1/24/22	2/4/22	52-2022	ERIE INSURANCE	2191-299-0000	\$635.70	LIFE SQUAD SERVICES
1/25/22	2/4/22	53-2022	MERIDIAN HEALTH PLAN OF MICHIGAN	2191-299-0000	\$152.08	LIFE SQUAD SERVICES
1/28/22	2/4/22	55-2022	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$1,011.83	LIFE SQUAD SERVICES DECEMBER 2021 DEPOSITS
1/31/22	2/4/22	56-2022	TRICARE	2191-299-0000	\$135.74	LIFE SQUAD SERVICES
1/24/22	2/4/22	57-2022	MOLNA HEALTHCARE	2191-299-0000	\$140.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/22	2/4/22	58-2022	UNITED HEALTHCARE	2191-299-0000	\$188.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/22	2/4/22	59-2022	MOLNA HEALTHCARE	2191-299-0000	\$333.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/22	2/4/22	60-2022	ANTHEM BLUE	2191-299-0000	\$484.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/22	2/4/22	61-2022	ANTHEM BLUE	2191-299-0000	\$574.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/22	2/4/22	62-2022	UNITED HEALTHCARE	2191-299-0000	\$633.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/22	2/4/22	63-2022	CSS	2191-299-0000	\$1,443.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/25/22	2/4/22	64-2022	HWHO	2191-299-0000	\$132.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/25/22	2/4/22	65-2022	MEDICAL MUTUAL	2191-299-0000	\$240.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/25/22	2/4/22	66-2022	AARP SUPPLEMENTAL	2191-299-0000	\$289.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/26/22	2/4/22	67-2022	UNITED HEALTHCARE	2191-299-0000	\$174.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/26/22	2/4/22	68-2022	HNB-ECHO	2191-299-0000	\$264.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/22	2/4/22	69-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$131.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/22	2/4/22	70-2022	MOLINA HEALTHCARE	2191-299-0000	\$333.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/22	2/4/22	71-2022	UNITED HEALTHCARE	2191-299-0000	\$483.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/27/22	2/4/22	72-2022	CGS	2191-299-0000	\$2,162.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/28/22	2/4/22	73-2022	ANTHEM BLUE	2191-299-0000	\$100.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/28/22	2/4/22	74-2022	HNB-ECHO	2191-299-0000	\$128.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/28/22	2/4/22	75-2022	MEDICAL MUTUAL	2191-299-0000	\$318.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/28/22	2/4/22	76-2022	CGS	2191-299-0000	\$1,629.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/22	2/4/22	77-2022	MEDICAL MUTUAL	2191-299-0000	\$109.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/22	2/4/22	78-2022	HNB-ECHO	2191-299-0000	\$130.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/22	2/4/22	79-2022	ANTHEM BLUE	2191-299-0000	\$389.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/22	2/4/22	80-2022	AETNA	2191-299-0000	\$463.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/31/22	2/4/22	81-2022	ANTHEM BLUE	2191-299-0000	\$645.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/22	2/10/22	106-2022	TRICARE PAYMENT	2191-299-0000	\$100.63	LIFE SQUAD SERVICES
2/2/22	2/10/22	107-2022	MERIDIAN HEALTH PLAN OF MICHIGAN	2191-299-0000	\$376.94	LIFE SQUAD SERVICES
2/4/22	2/10/22	108-2022	ERIE INSURANCE COMPANY	2191-299-0000	\$349.68	LIFE SQUAD SERVICES
2/1/22	2/14/22	111-2022	AARP SUPPLEMENTAL	2191-299-0000	\$75.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/1/22	2/14/22	112-2022	ANTHEM BCBS	2191-299-0000	\$190.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/1/22	2/14/22	113-2022	HUMANA	2191-299-0000	\$462.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/22	2/14/22	114-2022	CGWA	2191-299-0000	\$277.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/2/22	2/14/22	115-2022	AARP SUPPLEMENTAL	2191-299-0000	\$362.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/3/22	2/14/22	116-2022	STATE OF OHIO MEDICAID	2191-299-0000	\$204.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/3/22	2/14/22	117-2022	CGS	2191-299-0000	\$298.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/3/22	2/14/22	118-2022	HWHO	2191-299-0000	\$686.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/3/22	2/14/22	119-2022	UNITED HEALTHCARE	2191-299-0000	\$881.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/4/22	2/14/22	120-2022	HNB-ECHO	2191-299-0000	\$374.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/4/22	2/14/22	121-2022	UNITED HEALTHCARE	2191-299-0000	\$513.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/7/22	2/14/22	122-2022	NALCHBP	2191-299-0000	\$99.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/7/22	2/14/22	123-2022	MEDICAL MUTUAL	2191-299-0000	\$100.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/7/22	2/14/22	124-2022	ANTHEM BLUE	2191-299-0000	\$634.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/8/22	2/14/22	125-2022	AARP SUPPLEMENTAL	2191-299-0000	\$113.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/8/22	2/14/22	126-2022	UNITED HEALTHCARE	2191-299-0000	\$376.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$20,558.95	

Other Business:

None.

Visitor Concerns:

Doug Koenig, from the Warren County Airport, updated the Board regarding the proposed change with the FAA to a left-hand traffic pattern. Mr. Koenig stated the paperwork for changing the runway path has now been sent to the FAA.

Trustee Reports:

The Trustee meeting scheduled for February 22, 2022 is cancelled do to the short calendar month as there would only be six days between meetings.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 14, 2021 at 7:00 p.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-02-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE JONATHAN NEANOVER, EFFECTIVE FEBRUARY 24, 2022
AS A PART TIME FF2/EMT**

WHEREAS, a position of "Part-Time FF2/EMT has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jonathan Neanover be hired as a Part Time FF2/EMT working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jonathan Neanover for the position of Part-Time FF2/EMT, effective February 24, 2022 at the rate of \$17.00 per hour. Mr. Neanover's hours of work will be 24 hours shifts.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of February, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-02-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR MARIANNE FONNER, EMS/FIRE VOLUNTEER,
EFFECTIVE FEBRUARY 14, 2022**

WHEREAS, Assistant Chief Elleman was notified by Marianne Fonner that she would be resigning from her position of EMS/Fire Volunteer with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be February 14, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Marianne Fonner, effective February 14, 2022.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of February, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-02-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR OLIVIA MONROE, PART-TIME FIRE/EMS,
EFFECTIVE FEBRUARY 21, 2022**

WHEREAS, Chief Jameson was notified by Olivia Monroe that she would be resigning from her position of part-time Fire/EMS with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be February 21, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Olivia Monroe, effective February 21, 2022.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of February, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-02-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**REINSTATE CALVIN WITHROW TO ACTIVE STATUS,
EFFECTIVE FEBRUARY 11, 2022**

WHEREAS, Calvin Withrow has requested to be reinstated to active status with the Turtlecreek Township as an EMS/Fire volunteer with the department and terminate his unpaid leave of absence; and

WHEREAS, the effective date to reinstate Calvin Withrow to active status with the department will be February 11, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby reinstate to active status, Calvin Withrow, effective February 11, 2022.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of February, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-02-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO ADOPT TURTLECREEK TOWNSHIP EMS/Fire POLICY

WHEREAS, the Fire Chief of the Turtlecreek Township EMS/Fire department has established a uniform policy for the EMS/Fire department; and;

WHEREAS, the Fire Chief has established this policy and it will pertain to all full-time and part-time EMS/Fire personnel; and

WHEREAS, the policy established and attached hereto, will be effective March 7, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approve the policy effective March 7, 2022 for all full-time and part-time EMS/Fire personnel.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of February, 2022

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 22-02-06
2022

Date of Resolution: February 14,

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 14th day of February, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 22-02-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township Administration recommends implementing a time clock system for Turtlecreek Township’s employees; and

WHEREAS, the cost of the time clock system will be approximately \$2,583.00 from Crown Security Products; and

WHEREAS, the source of the funds to purchase the time clock system will be the General Fund 1000 (1000-120-599-0000 Other – Other Expenses); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the time clock system from Crown Security Products.

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of February, 2022

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-02-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Maintenance Department has a need to purchase a refrigerant recover, recycle recharge machine to provide service on the township’s equipment; and

WHEREAS, the cost of the refrigerant recover, recycle recharge machine is \$3,699.00 from JB Tools; and

WHEREAS, the source of the funds will be Road Department (2031-330-430-0000 Small Tools and Minor Equipment) EMS Department (2191-230-430-0000 Small Tools and Minor Equipment) and Fire Department (2192-220-430-0000 Small Tools and Minor Equipment).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the refrigerant recover recycle recharge machine from JB Tools.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of February, 2022

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Fiscal Officer

End of Minutes.